



ANNUNCIATION GREEK ORTHODOX CHURCH

Rev. Fr. Angelo Maggos, Presbyter
962 East. Ave, Rochester, NY 14612
585-244-3377 website: annunciationrochester.org

PARISH COUNCIL MEETING August 8, 2022

1. Meeting called to order at 6:15 PM at Alan's cottage.
2. Opening Prayer by Fr. Angelo
3. Quorum / Roll Call: Jim, Alan, Peggy, Helen, Eric, Demitri, Karen in attendance; Ron on the phone; Mike N. absent
4. Reading and Ratification of the previous meeting minutes; Peggy moved approval; seconded by Karen; approved; Jim abstained since he was not in attendance.
5. **Treasurer's Report** – Eric reviewed the reports. He noted that the festival expenses were up but there was a great effort put into the festival. He estimates around \$180,000 profit. He said that the festival advertising data does need to be analyzed.
 - General Checking Account Balance: \$265,778.11
 - Maintenance Fund Account Balance: \$8,188.01
 - Capital Improvement Fund Balance: \$21,715.63
6. **Stewardship Report** – See Stewardship and Financial report below
8. **Old Business**
 - Replacement of basement windows -in progress; Jim to measure all the other windows that need to be replaced and get estimate
 - Parish Strategy Rollout Update -Fr. A. reminded us of the Video presentation that was made featuring young members of our community that is available to be seen. He suggests that a parish strategy be determined and will send out questions to the PC regarding developing leadership, developing fundraising opportunities, including legacy planning
 - Acoustical Improvements in the Hall and church-there are two proposals that will be sent to us
7. **New Business**
 - Youth Administrator position-Fr. A. has posted this position with no response. We will be receiving a \$100,000 donation. Eric moved that we use this \$100,000 to fund a future youth director; Demitri seconded; passed.
 - Church Ceiling Redesign--postponed



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COMMITTEE REPORTS

8. Education and Activities

- Tuesday Zoom Discussion to resume Sep 13 - Study of Gospel of John
- Thursday YouTube Livechat – 7-8:30pm
- Sunday School/ Greek School Clean Up – 28 August
- Sunday School registration – 11 Sep
- Greek School registration – 17 Sep

9. Maintenance, Supplies Building and Property upkeep

- Spring PM issue

No heat in the downstairs choir practice room. Pump checks out however the HVAC controller is causing access issues to cycle the pump on/off. The controllers present are outdated device and cannot be upgraded due to the controllers being obsolete. Also, the current access program cannot be upgraded to the latest version of Java Script. See attached proposal for updated controllers that will allow for wireless access and control of the HVAC system for both heating and cooling. Helen moved that we accept the proposal from Crosby Brownlie for \$8800.00 to swap out current for new controllers, see below; Karen seconded; passed

- Roof and A/C work ongoing since 3 August
- The need for sprinklers in the front of the church discussed.
- Eric also noted that there is a leak in the roof of the room used for festival finances.

10. Office/General Supplies – No issues

- No issues

11. Public Relations/Outreach/ Visitations

12. Communications Ministry

- YouTube Channel Update—Fr. A. and Demos created videos from Scotland.

13. Fund Raising Updates

- Greek Festival Report – See attached; it was determined that we have a celebration kickoff first meeting for Festival 2023 with pizza, etc. The need for canopy over the grills was discussed

14. Closing prayer / Adjournment: 7:34 PM



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STEWARDSHIP and FINANCIAL REPORT – FOR EOM JULY

1. Financial Report June 2022 – We have roughly \$616K in unrestricted funds available as of April 30, 2022 (this includes Operating cash \$266K, Building \$22K, Jempelis \$71K, Festival \$244K, GOYA (\$5K excess – leaves \$2,500), Zutes Maintenance \$8K, PayPal Cash \$0K).

General comments follow;

1. Stewardship through June 2022 was \$150,444 – 16% ahead of the \$260K target. For reference, \$260K annually equals \$21,670/month – we were 42% ahead of the \$260K pace through April 2022.
2. Stewardship through June 2022 was \$7,622 or 5.3% ahead of the same period in 2021.
3. Candle receipts through June 2022 are up by 15.6% or roughly \$4,952 over the same period in 2021.
4. Memorial Donations through June 2022 are up some 4.7% or roughly \$1,151 over the same period in 2021.
5. Parking, Hall Rental, and Flower receipts through June 2022 are up by 66%, 69%, and 59% respectively over the same period in 2021.
6. Unrestricted Donations through June 2022 are down 92.1% or roughly \$103,745 over the same period in 2021.
7. Utilities through June 2022 are up 58% – \$14,758 vs. \$9,327 – over the same period in 2021.
8. Net Operating Revenue through June 2022 (not including the Festival) was a loss of (\$16,335) vs. \$118,185K in 2021 – note, we had a major \$100K contribution in April 2021.
9. Expense categories with a substantial increase through June 2022 as compared to the prior year period include; Candle Expense \$3,558, Church Expense \$10,832, Office Expense \$3,847, Insurance \$2,842, and Utilities \$5,432 – Total \$26,511.
10. Greek Festival results through June 2022 include \$491,628 and \$304,781 in revenue and expense respectively for a then current net profit of \$186,847. A full report will be available later this month.



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Scope: Upgrade the HVAC DDC Controls front end controller.

The existing front-end controller for the HVAC system is outdated and cannot be upgraded. It is preventing access to the system from the church network.

We submit the following scope of work: • Furnish and install new FX80 supervisory controller/router for full system access from anywhere if internet access is allowed. This will provide full controls for all controllers added or already on this network for all pieces of equipment. • Provide all programming for a fully functions system. • Create custom graphics for each piece of the HVAC system for user ease of understanding of the system while trying to change settings or troubleshoot. • Test and verify the operation of the new controller and communications to the equipment on the existing network. • Provide four hours of user training on the system. • Provide a one-year warranty on all parts and labor. Total cost \$8,800.00.

• No OT in the proposal. • No main electric is included 120v or greater. • All existing equipment pieces and wiring are presumed operational, and any faulty pieces of equipment are excluded and will be quoted for repair separately. If we can answer any questions, please feel free to call or email, thank you. Sincerely, Larry Sheehan, Controls Manager