



ANNUNCIATION GREEK ORTHODOX CHURCH

Rev. Fr. Angelo Maggos, Presbyter
962 East. Ave, Rochester, NY 14612
585-244-3377 website: annunciationrochester.org

PARISH COUNCIL MEETING

August 2, 2021

1. Meeting called to order at 8:25 PM
2. Opening Prayer by Fr. Angelo.
3. Quorum / Roll Call—Present: Jim, Karen, Peggy, Alan, Eric, Helen, Ron on cell phone
4. Reading and Ratification of the previous meeting minutes—Karen moved approval, seconded by Peggy; passed.
5. **Treasurer's Report –See below.** Eric compared the past 6 months to the 6 months from last year. He feels we are strong and ahead in stewardship, unfortunately memorial donations are high due to deaths in the community. Eric working on reducing our high credit card fees that have been automatically withdrawn. Agreement reached with Quatela and 47 vehicles will be issued passes. Eric also dealing with letter from NYS regarding letter received regarding past interest and penalties due.
6. **Stewardship Report** – See Stewardship and Financial report below
8. **Old Business**
 - Replacement of basement windows—delayed due to wrong size—probably will be completed by next week
 - Quatela Parking Lease Agreement – see notes in Stewardship and Financial report below
 - Financial Audit update—Eric reached out to RDG and audit group and determined that this is not a conflict for them to conduct a review and will give us prices for audit
 - PC board of elections—need a chairperson. Fr. A to look with candidates. Jim to reach out to Sylvia regarding this committee.
7. **New Business—**

Sunday trays—Eric and Fr have discussed this and feel that since stewardship is coming in well, we should continue with not passing a tray. Consensus is no trays for now, except for special occasions. Fr. will convey via email.



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COMMITTEE REPORTS

8. Education and Activities

- Tuesday Zoom Discussion ended for summer – to resume Sep 2021—
- Thursday YouTube Livechat continues– 7-8pm
- Virtual Sunday School to resume Sept. 19; .in person SS start Sept 12

9. Maintenance, Supplies Building and Property upkeep

- Spring Preventive Maintenance completed by Crosby-Brownlie - No issues
 - Church roofing quotes – anticipate work to be performed Spring 2022; we are working on getting final numbers but will probably be \$80-\$100,000 if not more
 - A/C replacement for unit in the church – see attached quote from Crosby-Brownlie for \$27,509. The central unit compressor is not working--only cooling the church with 2 units. Options discussed including renting a unit. Eric to check out another source.
 - Landscape / grounds maintenance Alan got second quote (1600 East Ave) and we viewed the sign for Shadow Lake. He is getting estimates; debate of what should go on the sign followed.
- Front church lighting—C Theodorou to do lighting next week or so; we need to check with Tasso on his progress with building maintenance.

10. Office/General Supplies – No issues

- No issues

11. Public Relations/Outreach/ Visitations

12. Communications Ministry

- Livestream Report – See attached. We are up to 5200 subscribers. Jim to reach out to attorney to try to straighten out church corporate name.
- Update on “Studio” project—Fr. Suggested that we may want to put a fee for broadcasting functions. Consensus was to make weddings \$375 with Demos receiving \$200 and \$275 for baptism and Demos receiving \$125.
- Electrical panel in the Narthex needs to be updated

13. Fund Raising Updates

14. Closing prayer / Adjournment: 9:35 PM



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STEWARDSHIP and FINANCIAL REPORT – FOR EOM JUNE

Please see financial reports attached to Treasurer email which contain the following.

1. The first shows a P&L for June 2021 as compared to the first six months of Jan-June 2021
2. The second is a P&L the presents January - June 2021 compared to the same period in 2020
3. The third report includes a P&L for June 2021 and a Balance Sheet as of June 30, 2021

P&L Notes – June 2021

1. Stewardship revenue for June 2021 was \$8,290 less than the monthly average through the first six months of the year – expect similar results until September
2. Average Stewardship through June is \$23,804 per month which is ahead of our target by 10% - target is \$260K for the year or \$21,667 per month
3. Memorial donations for June were 32% higher than average - \$5,449 vs \$4,118
4. Unique expenses incurred in June 2021 include;
 - a. \$6,175 in Internet Expenses – reflects two payments to Communications and Internet Ministry
 - b. \$2,956 in Insurance Expense
 - c. Credit Card Fees – excess of \$1,000 – working with Heartland to credit

Other information:

1. Parking contract with Quatela finalized. They've paid in full to date - \$1,645 per month (47 spots @ \$35 each) starting January 2021. I've ordered parking permits through Amazon, and we will distribute them next week.
2. Working with Key Bank for PPP Loan forgiveness – should wrap up the 1st Draw by end of August.
OPEN ITEM
3. We've consolidated our Sage Ruddy Investment accounts over the last two weeks and invested any available funds into preferred stocks. Jim Criticos, our advisor feels we can generate roughly \$5,700 per year from the combined accounts. We'll prepare a summary over the next 1 – 2 months that will include where we can spend the proceeds of each fund. We will transfer the Choir Fund (\$10K) and the Martin Fund (\$3.5K) into the Sage investment account in the next few weeks – those funds are currently with Key Bank. OPEN ITEM
4. Reference - we've received a \$99,190 unrestricted donation from a major benefactor – noted in April financial statements. This will allow us to meet our 2021 financial obligations should we decide not to proceed with a Greek Festival.



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Addendum to minutes - Email dated Aug. 30, 2021

----- Forwarded message -----

From: **Fr Angelo Maggos** <agocny@gmail.com>

Date: Mon, Aug 30, 2021 at 2:10 PM

Subject: New A/C Units for the Church

To: Alan Makovsky <avmakovsky@gmail.com>, Demetrios Stathopoulos

<jims@ajayglass.com>, Demitrios Kolokouris <jadmetals1@yahoo.com>, Eric Vangellow

<ericvangellow@gmail.com>, Helen Eisenberg <Eisenberghelen3@gmail.com>, Karen Balta

<kbalta17@gmail.com>, Mike Naselaris <M.naselaris@gmail.com>, Peggy Votsis

<paraskevi.votsis@gmail.com>, Ronald J. Wiegand <ronald.wiegand@carestream.com>

Cc: Annunciation GOC Office <office@agocroc.org>

I am writing to seek approval for the replacement of the non-operational A/C unit in the church. this scope of work would be performed by Crosby-Brownlie (CB) at a cost of \$27,509.00. See Scope Item #1 on attached quote.

I am seeking this approval since I was informed by Andy Bouquin that there would be a price increase after Sept 1 from the manufacturer and asked if we wanted to proceed now rather than wait until Spring when we were planning to do the new church roof.

As most of you have experienced, the A/C in the church is not working up to snuff. This is due to the fact that the main unit is non-operational and that cooling is only being accomplished thru the two smaller units which cool the Narthex and the Altar area.

This problem was discovered during our semi-annual Preventive Maintenance program carried out by CB. Andy Bouquin, our PM rep, asked CB to diagnose the issue and they discovered that the diffuser and the condenser are not functioning and that no cooling is occurring. Due to the age of the unit replacement parts are not currently available. At my request, Andy requested a quote from CB on a new replacement.

CB returned a quote of \$27,509.00 for three (3) new units, two 5-ton units, and one 10-ton unit, and includes the installation which was presented at the previous PC meeting. I also asked Andy to check other sources and he stated that this was the best price he was able to find. CB is anticipating that if we move forward the units could be installed by Oct. As for buying the units now and storing them until installation there would be a storage fee.

My apologies for the rush on this request but please let me know your thoughts by tmrw.

Thanks

Fr A

Roll call of votes: The following voted in favor of the proceeding with the proposal: Jim, Demetri, Peggy, Karen, Eric, Mike, Alan, Helen, Ron; Passed.



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June 8, 2021

Greek Orthodox Church
962 East Ave
Rochester, NY 14607

Scope: Replacement of (3) existing packaged electric cooling units.

- Provide (3) new Carrier cooling units with gas heating and economizers.
- Removal & disposal of the existing equipment.
- Refrigerant recovery
- Crane and rigging service.
- Electrical disconnect/re-connect, also provide (3) new electrical disconnect switches.
- Control wiring disconnect re-connect.
- Provide (3) new 7-day programmable thermostats.

Scope item #1 Total cost for the above \$27,509.00 (less gas piping)

Scope item #2 Total project cost with natural gas piping from the other building \$45,618.00

- Hanger & piping supports
- Boom lift for our work
- Roofing slip sheets for pipe supports.

Excluding

- Any RG&E fees for up sizing the meter if any apply.
- Over time

If we can answer any questions please let us know,

Thank you,

Bryan Stalk
VP Design Build & Special Projects
Crosby Brownlie