



ANNUNCIATION GREEK ORTHODOX CHURCH

Rev. Fr. Angelo Maggos, Presbyter
962 East. Ave, Rochester, NY 14612
585-244-3377 website: annunciationrochester.org

PARISH COUNCIL MEETING Jan 6, 2020

1. **Meeting called to order** at 7:12 PM

2. **Opening Prayer** by Fr. Angelo

3. **Quorum / Roll Call:** Alan, Mike, Peggy, Helen, Eric, Jim, Fr. A, Demitri
Present---Alexia and Kathy absent

New PC members in attendance - Ron Wiegand and Karen Balta

Guests: Zach and Athi Graham

4. **Reading and Ratification of the previous meeting minutes**—Alan moved to accept, seconded by Mike—Dec. 9, 2019-meeting minutes approved.

5. **Administrative:**

- PC Executive Committee Nomination results at Attachment A
- *Hall Update and Lease Pricing structure:* Athi and Zac, of the Arbor Loft, we requested to attend PC meeting to provide an update on the hall. Discussion of hall contract followed--possibly have Exec board look at a couple of contracts and pricing ---need to specify area to be rented, what comes with the space: tables, chairs, kitchen, etc. Also need clauses of independent caterers--what are they liable, responsible for?? Do we charge tier of pricing for different events? Athi and Zach stated that most inquiries done online vs. phone, so we should use a separate web site, not church website. Guidelines for booking dates discussed; reasonable non parishioner rate \$4000 suggested just for the space; would have several caterers based on the event; discussion of using conference room upstairs to rent out for meeting. Vendors for linens—AlSCO and Morgan are possibilities. You could have dishes/glasses brought in by caterer; do we have audio, screen etc???...These costs can be included or separate cost. Do we charge 20% down and pay incrementally? What are next steps??

Parishioner price for hall rental discussed—suggested for smaller gathering. \$500 flat rate for 4 hours for Makaria, etc. but \$2000 for wedding reception. Looking at 2 contract samples...asking Athi and Zac to review what we have. We can create general contract but build other



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packages. Alan suggested we organize subcommittee for “we need” list-- website, contract, etc.

Event Temple is the software that they use to manage their events-- everything managed there.

6. Treasurer’s Report – P & L distributed and reviewed, (see attachment D) but not complete. Discussion of need for personnel to work with Parishsoft. Eric, Mike and Demetri to look at QuickBooks and see what can be cleaned up and simplify accounts.

- General Checking Account Balance:
- Maintenance Fund Account Balance:
- Capital Improvement Fund Balance

7. Stewardship Report

	2019	2018	2017
Active Pledges rcvd as of 1/1/2019 - 12/31/2019	\$230,023.80	227,069.71	\$232,064.21
Sunday Candles	\$28,331.22	\$27,006.02	\$26,235.14
Miscellaneous Candles	\$27,006.02		
Tray Collections	\$26,235.14		
New Pledges 1/1/2019 thru 1/6/2020	158		

8. Old Business

- Parking signs up for Airpark--need to put notices on the windows for violators--the rate is projected to be \$1.25/hr. with \$5 max.
- On Dec. 26 we received a letter from JP Morgan regarding Zutes trust.
From Nov. 1 to Oct. 31 we will receive \$18,500 annually for maintenance income
- Doors--Peggy to be meeting with EMS



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9. New Business

- Cocktail reception when hall is completed? On Jan 19, Philoptochos Vasilopita Luncheon to be held and hall to be blessed. Jan 15th is projected finish date.
- Naming of the new hall – suggested “962 East”
- Set Election date and installation date for new PC members—Sunday Jan 12
- Stewardship Card 2020—when PC collects cash, parishioners must complete card.
- Review of Hall Contract/Rental Agreement-reviewed
- AGOC Security—Proposed plan by L. Thomas and P Gines reviewed. (see table of contents at attachment B) In accordance with the initial Rochester Police Security Evaluation we will install a speaker in downstairs classroom area connected to FR A and to Narthex to allow for immediate communication.

COMMITTEE REPORTS

10. Education and Activities

- Updated Front Page for Website which includes 360 Degree video Church Tour

11. Maintenance, Supplies Building and Property upkeep

- Landscaping and Tree update—Alan reported that the hearing is to be Jan 9 for the proposed landscaping with Clover at City Hall. He is trying to set up meeting to try to figure what will replace the tree; contract signed for the tree removal—scheduled for mid Jan, estimate was \$4500. We also need to start process for filling space of tree
- Hall Sound System— Applied Audio provided an onsite evaluation to incorporate audio and video into the Hall. The results were that they recommended against any hard mount installation as this hall is most likely to be used as a multi-purpose facility which would be better served with mobile stand speaker system (similar to what we currently have. Their quote (attachment C) includes 4 similar mobile speaker units which can be connected via Bluetooth thus avoiding wiring trip hazards. They also recommended a high-end projector unit that is very effective for both nighttime and daytime use. Brighton Sound was also contacted for an estimate. Questions raised were a) is there the possibility to obtain trade in value from the church’s mobile speaker units and b) could we rent a projector to start?

12. Office/General Supplies – No issues

13. Visitation/Public Relations – Ongoing



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14. Fund Raising Updates

FESTIVAL- First meeting to be held on Jan 21—discussion of running the Festival by committee? Alan updated us on contracts and phone calls made to vendors, etc.

Closing prayer / Adjournment: 9:30 PM



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Attachment A

PC 2020 Executive Committee Nomination Results

Jan. 19, 2020

Meeting convened at 12:10 p.m. with a prayer by Fr. Angelo

Attendance: Jim Stathopoulos, Peggy Votsis, Ron Wiegand, Dimitri Kolokouris, Eric Vangellow, Karen Balta, Helen Eisenberg, Alan Makovsky; Mike Naselaris absent

Helen nominated Jim as President; seconded by Dimitri; passed.

Alan was nominated as VP; Peggy was also nominated as VP. A tie vote resulted and it was agreed that they act as co-VPs

Helen nominated as Secretary; passed.

Eric nominated as Treasurer and Dimitri nominated as assistant Treasurer; Passed.

Meeting Adjourned at 12:25 p.m.



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Attachment B – Table of Contents

EMERGENCY RESPONSE PLAN FOR ANNUNCIATION GREEK ORTHODOX CHURCH

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IDENTIFYING A CRITICAL SECURITY INCIDENT	3
RESPONDING TO A CRITICAL SECURITY INCIDENT	3
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LOCKED DOOR POLICY	5
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WEAPONS POLICY	6
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Attachment C



Applied Audio & Theatre Supply
2 Townline Circle
Rochester, NY 14623
Tel: (585) 272-9280
Fax: (585) 272-1156
Email: info@theatresupply.com
www.theatresupply.com

Quotation

84786

Date

11/14/2019

Sold To
ANNUNCIATION GREEK ORTHODOX CHURCH 962 EAST AVE ROCHESTER, NY 14607

Ship To
ANNUNCIATION GREEK ORTHODOX CHURCH ATT: Fr ANGELO MAGGOS 585-500-1616 962 EAST AVE ROCHESTER, NY 14607

Valid For	Reference	F.O.B.	Terms	Salesman
30 Days	CONFERENCE CTR EQUIP	ORIG-PPY/ADD	Hold for Check	LOU

Order Qty	Description	Unit Price	Extended Price
	New Conference Center Multimedia Equipment *****		
1	GALAXY TV10CT20HH00 LOUDSPEAKER TRAVELER 10: 150 watts max, 10" woofer, 1" horn, XLR/14" input, 1/4" input, built in Bluetooth, RCA line in each with their own w/volume control. EQ, voice priority, internal battery, retractable handle, high quality wheels, CD Player, audio link transmitter, 1 Dual receiver and 2 handheld mics	1,399.00	1,399.00T
1	GALAXY TV1000100000 LOUDSPEAKER TRAVELER 10: 150 watts max, 10" woofer, 1" horn, XLR/14" input, 1/4" input, built in Bluetooth, RCA line in each with their own w/volume control. EQ, voice priority, internal battery, retractable handle, high quality wheels w/ 1 receiver	799.00	799.00T
2	GALAXY TV800100000 TRAVELER 8: 120 watts max, 8" woofer, 1" horn, XLR/14" input, 1/4" input, built in Bluetooth, RCA line in each with their own w/volume control. EQ, voice priority, internal battery, retractable handle, high quality wheels, 1 receiver	599.00	1,198.00T
2	GALAXY AS-TV10COVER TRAVELER 10" SLIP COVER: TRAVELER 10" SLIP COVER-protective slip cover for Traveler 10 has storage space and handle access	30.00	60.00T
2	GALAXY TV8CVR SLIP ON COVER FOR TV8 WITH HANDLE: Protective cover for TV8 with handle and wheels.	30.00	60.00T
4	ULTIMATE SUPPORT T580B SHORT SPEAKER TRIPOD STAND BLACK	96.00	392.00T
4	ACCUCABLE EC123 3FER25 25R AC EXTENSION CORD	48.00	192.00T
1	DIGITAL PROJECTION 120-061 E-VISION LASER 6500 PROJECTOR	7,271.00	7,271.00T
1	DIGITAL PROJECTION 119-001 0.77-1.1 : 1 LENS	1,545.00	1,545.00T
1	U-LINE H-5003-BL AV CART 26" X 20" X 29"-42"	275.00	275.00T

Signature	Date	Subtotal
		Sales Tax (0.0%)
		Total